

## Regulations for the 2023 Equal Opportunity Fund

Funding worth €80,000 is available from the 2023 Equal Opportunity Fund for individual projects.

As the chair of the Equal Opportunity Committee of the Academic Senate, Universität Hamburg's equal opportunity commissioner is responsible for approving funding.

Funding for projects should not exceed €5,000 (except for completion scholarships). Approvals of more than €2,000 require the consent of The Equal Opportunity Committee.

### In particular, funding is available for:

- Courses, research projects, conferences, and exhibitions relating to gender, diversity, and combining family with a career.
- Completion scholarships for doctoral dissertations and *Habilitationen* based on the guidelines for scholarships at the University of Hamburg (max. 6 months for women wishing to complete their work and able to prove that they have exhausted all other funding options).
- Student support for young researchers with children or a relative requiring care.

Funding will be granted for projects relating to structural and/or conceptual innovations as well as to attainment of the goal of equal opportunity at Universität Hamburg.

In particular, funding from the Universität Hamburg Equal Opportunity Fund is to be used

- for projects for which no funding is available from other sources,
- to provide one-off supplementary support, and
- to apply for external (start-up) funding for projects.

### Applications will be accepted from:

All members of Universität Hamburg (excluding UKE). Applications from technical, library, and administrative employees are only permitted on behalf of academic staff.

### Structure of the application

- Application form
- letter with an explanatory statement

If applying for **project funding**, please also include:

- detailed project description, including the names of the responsible person(s) and those involved in the project as well as a description of project aims, with reference to the requirements detailed in these funding guide-lines
- detailed budget plan, including information on all other funding (the money must be spent

in its entirety by 31 December 2024)

- statement as to what extent the application has already been submitted elsewhere or declaration that no other funding has been granted or planned

If applying for a **scholarship**, please also include:

- tabular CV
- brief description of the research project (max. 2 pages)
- detailed schedule for the funding period
- statement as to what extent the application has already been submitted elsewhere or declaration that no other funding has been granted or planned
- Expert review from the supervisor, please use the form. Supervisors are asked to send the form directly to [gleichstellung@uni-hamburg.de](mailto:gleichstellung@uni-hamburg.de)
- if applicable, birth certificate of the child(ren)

If applying for **student support**, please also include:

- explanatory statement of how funding will help you combine your career with family life
- if already known, the name(s) and date(s) of employment of your future employee(s)
- if applicable, birth certificate of the child(ren)

### **Application procedure**

Please send your application to the equal opportunity commissioner at Universität Hamburg, i.e., the chair of the Equal Opportunity Committee. She is responsible for approving funding according to funding regulations.

The equal opportunity commissioner will prepare a report on the applications and their funding allocation for the Equal Opportunity Committee.

The Equal Opportunity Committee will be involved when:

- applicants request more than €2,000 of funding
- it is necessary to rank applications because their number exceeds the funding available

Signed January 2023  
Equal opportunity commissioner of Universität Hamburg  
Chair of the Equal Opportunity Committee